

GUIDELINES FOR COMPLETING SURVEY

The attached Survey is for your Solid Waste Stream. Solid Waste includes any non-hazardous solid waste that results from, or is the residue of, an industrial or manufacturing process, operation, or procedure.

It is requested that all estimates be given on a per ton basis. If wastes generated, recycled, etc. are available on a cubic yard basis, it is requested that you use your best estimates in converting these cubic yard volumes of solid waste to tons of solid waste. An electronic version of the Survey and a standard Volume-To-Weight Conversion Factors table can be found at the District's website, www.wyandotrecycles.org, just click on the "RECYCLING SURVEY DOWNLOAD PAGE" link.

DEFINITIONS

Waste Minimization: Much confusion exists as to what 'waste minimization' (*Minimization*) is and how it differs from 'recycling'. Waste minimization refers to a minimization in the amount of waste entering the waste stream. Waste is generated at the source, the point where it enters a waste collection and management system. After waste is generated, it must be collected and managed, through composting, recycling, incineration, or landfilling. Only initiatives that reduce the amount of waste actually generated are considered waste minimization; anything that happens to waste after it is put out for collection (either for disposal or recycling) is not waste minimization because the waste must be managed.

Waste minimization can be accomplished in many ways: through redesign of products and packages, process modifications, improvements in feedstock purity, better operating and management practices, increases in the efficiency of machinery, etc. It includes reducing the amount of materials entering the waste stream by voluntary or mandatory programs to eliminate the initial generation of waste.

We recognize that it can often be difficult to measure or project the reduction in waste generated through waste minimization practices. However, it is requested that you use your best estimates for this waste minimized column on the attached survey.

Recycling: Recycling is a strategy for managing materials that would otherwise be treated as waste, but it does not reduce the amount of waste generated. It reduces the amount of waste requiring disposal (incineration and landfilling) and is a vital strategy for conserving energy and natural resources. Once waste is generated, it can be recycled internally (*Reused*), or it can be collected for recycling and transported to a recycling facility or operation that is not owned by your company (*Recycled*), or exchanged with another company for their use (*Exchanged*).

Please return survey to and direct all questions to:

Sue A. Bennett, Coordinator
Wyandot County Solid Waste Management District
11385 County Highway 4
Carey, OH 43316
Phone #: (419) 396-3541
Fax #: (419) 396-3540
Email: wcswd@udata.com

Website: www.wyandotrecycles.org

**PLEASE RETURN THE COMPLETED SURVEY AS SOON AS POSSIBLE,
BUT NO LATER THAN THURSDAY, APRIL 30, 2009**